

## EDUCATION

### **University of Nevada Reno, Reno, NV | *Graduated, May 2024***

Graduated with a BFA in Graphic Design & BA in Psychology.  
Minor in Business Administration.

### **TMCC Magnet High School, Reno, NV | *Graduated, May 2019***

Graduated with an Associate of Art & an Associate of Science.

## WORK EXPERIENCE

### **Freelancing**

#### **Graphic Design Freelancer | *Jan. 2023 - Present***

Created logos for personal and joint ventures, aligning with branding objectives. Designed banners for club competitions to enhance event visibility. Retouched photos for a medical journal, ensuring publication-quality imagery.

### **Reno Orthopedic Center, Reno, NV**

#### **Marketing Assistant | *Jun. 20, 2021 - May 31, 2024***

Revamped internal company website, enhancing both visual appeal and functionality to meet user and organizational needs. Produced promotional materials (flyers, brochures, posters, presentations) aligned with company objectives. Designed a medical referral pad tailored for physician use, ensuring clarity and usability. Supervised and coordinated the development of annual public art installations, managing team efforts to ensure project success.

#### **Surgery Center Admit Clerk | *July 22, 2020 - June 20, 2021***

Collected and analyzed data to optimize patient experience and satisfaction. Developed a standardized script for patient communication, ensuring consistency and clarity. Applied knowledge of HIPAA and OSHA regulations to maintain compliance and protect patient privacy.

### **Wild Island Waterpark, Sparks, NV**

#### **Food & Beverage Supervisor | *Seas., Apr. 2018 - Sept. 2020***

Interviewed, trained, and supervised food runners (ages 14-17), ensuring adherence to procedures and performance standards. Monitored inventory of food, supplies, and equipment to maintain operational efficiency. Led a team to consistently deliver high-quality service, ensuring guest satisfaction and operational success.

## SKILLS

Marketing & Branding  
Technical Hand Skills  
Design Principles  
Critical Thinking  
Organization

**Adobe Products:**  
Animate  
Photoshop  
Illustrator  
Indesign  
XD

## AWARDS

### **City of Reno Employee Art Show**

**Awarded 3rd, Amateur Division | *December 2019***

Titled: "Pointless". Materials: acrylic paint, canvas, liquid gold leaf, & gold glitter.